

**Henry Wise Wood High School**  
**School Council Meeting**  
**November 12, 2018**  
**6:30pm**

**In Attendance:** Linda Zimmermann, Linda Farpelha, Holly Hoye, Wayne Marshall, Leslie Marshall, Beverly Delion, Varslia Ladwa, Tony Barile, Michelle Howell, Janet Haegedorn, Aneta Zajdel, Ajay Kumar, Mara Andriescu, Michelle Rowan

1. Call to order: 6:35 pm
2. **Motion to approve the Agenda** from the November, 2018 meeting. Moved by Linda Z. Seconded by Linda Farelha. Motion carried.
3. **Motion to approve Meeting minutes** for the October, 2018 meeting. Moved by Ajay Kumar. Seconded by Michelle Rowan. Motion carried.
4. **Chair Report** – Janet Haegedorn spoke with Bitra, co-chairperson. Bitra is unable to attend the Monday meetings. Janet reached out to the council for someone to step into the position. Leslie Marshall has agreed to step to the co-chairperson position for 1 year, with the understanding that she is not interested in filling the chairperson position next year. Leslie would like to stay as Casino Representative. All agreed.
5. **Treasurer Report** – Nothing new to report. The balance of the account is \$466.00. \$405.00 was raised at the Cheque Writing Campaign in October at the Parent/Teacher night. These funds are to be given to Ajay Kumar to deposit.

An idea was brought forth to set up an e-transfer account as cheque writing is not a popular way of payment/donation. (Linda Z and Linda F said it was getting more and more difficult to raise funds in this manner). Ajay is to contact the bank and inquire as to what is needed to set this up and will report back at the December meeting.

Once an e-transfer account is opened, a plea for funds in the form of a notice could be sent home for parents to see or for parents to pick up at different events at the school. If the parents need a tax receipt for their donation, a "Tax Receipt" form could be provided for a cheque to be written and an email address could be collected for the issue of the tax receipt (issued by CBE). For those parents not requiring a tax receipt, an "e-transfer" information sheet could be given with the security question password on it.

Linda Z. will write the information sheets regarding the e-transfer option.

Go Fund Me was also discussed. As Go Fund Me charges a percentage of all funds raised, it was decided not to proceed with this idea.

6. **Special Presentation** – Beverly Delion presented the council with information on applying to Post Secondary institutions and scholarships. [Applyalberta.ca](http://Applyalberta.ca) is a website to help students apply to Alberta Post Secondary Institutions. Students enter their personal information, Alberta Student Number, and other personal information. This site will save this information so the student only needs to enter it once. The student then chooses which institution they wish to apply. Students will need access to a credit card as all applications charge an application fee. In Alberta, you can apply to as many institutions as the student would like. However, in other provinces, they cap the applications - limiting how many post secondary institutions one can apply. Every province is different.

Some Post Secondary Institutions have Open Houses in Calgary. A student could be accepted on the spot if they meet all the qualifications for that program. Application fees can sometimes be reduced at these events.

Alberta Education Fair was at Henry Wise Wood last week. It was well attended.

Post Secondary Institutions also visit Henry Wise Wood during lunch time sessions. These opportunities are listed in the Wednesday Warrior. All grades are welcome to attend. (Not just Grade 12's).

Scholarships are different at all Post Secondary Institutions. Some schools will apply for the student. However, all the bigger scholarships need applications to be filled out by the student – separate of the post secondary institution that they are applying. You can access scholarship information on the Henry Wise Wood website, under the “Parent” or “Student” tabs. You can also go to the Post Secondary Institutions website and look for the “Future Students” tab to get accurate help for application.

There are several ways a student can access information regarding their post secondary school choice or to narrow down their choices. Firstly, look at the “School Finder” website and enter a key word – ie. Medicine – and the website will list schools that specialize in that field. Secondly, students can go to the Guidance office for further help. Guidance has a lot of information to give students in regards to applying at Post Secondary Institutions. Thirdly, on the Henry Wise Wood website, under “Students”, then “Scholarships” – there is information listed: a link to a scholarship handbook containing information regarding tips, “letters of reference” and essay writing information and much more. There are also links to websites for

scholarships – the student can create a profile and then the website will generate a list of scholarships that apply. There is information regarding student loans, the Rutherford Scholarship and links to the scholarships that have deadlines that need to be met. They are listed by month. (Some scholarships apply to Grade 10 and 11 students as well). Archived lists of some of the scholarships are at the bottom – this could give you an idea of what scholarships there are available and when they are due.

Also listed is a “reminder app” (a blue box) for students. It sends a friendly reminder of scholarships that are due.

**OVER \$200,000.00 IN SCHOLARSHIPS** have been awarded to students at Henry Wise Wood! It is well worth the time and effort!

Beverly Delion would like to attend the parent council meetings and bring further ideas to present to parents. If you have any topics that you would like to see Beverly present, please let her know at [bbdelion@cbe.ab.ca](mailto:bbdelion@cbe.ab.ca).

7. **Administration Report** – Michelle Howell and Tony Barile presented council with several documents to review.

Firstly is the School Development Plan. This plan is divided into two parts. One contains the Academic course Goals and the other reviews the Complementary Courses/School Wide Goals. This report outlines the achievement goals vs. instructional strategies for the current school year. Each department determines/identifies their own goals and what they would like to achieve. Students were also consulted for the Complementary Courses. This creates goals for staff to improve. Targets are determined by an alignment of marks and trends from 10 to 30 level classes. These reports are available on the Henry Wise Wood website.

Secondly, a chart was presented with the Diploma Results for the last school year (2017/2018). This chart compares the school-awarded mark and the diploma exam mark. The goal is the difference between the two marks should be between 8-10%. This chart also compares results from the last three years. The only subject below Provincial average at Henry Wise Wood is Science 30.

Thirdly, “A word about Math” – there is a new written section in the Math diploma – no calculators are used. Last year was the first time this was assessed. It was a timed portion (testing mental math). Also, for parent information (and FYI), ALL students were included in the data for the Calgary Board of Education (including those who did not complete the exam/and were given zeros). Other education boards didn’t include students that did not write the exams. This then affects the data presented in final reports.

8. **Other Business:** December Meeting – It was decided to keep with tradition and have a potluck at the December meeting (December 10<sup>th</sup>). Please bring anything you would like to share!

The **Reverse Bottle drive** is going to occur in January, 2019. It was decided to have it January 12<sup>th</sup> from 10-2pm. Alerts to this event will be put in the Wednesday Warrior on December 19, January 9<sup>th</sup> and a special bulletin on January 11<sup>th</sup>. January 9, 10 and 11 will be “early” drop-off dates between 3-4pm. Linda Z. will organize this event. Ajay will organize the booking of the bottle depot for January 12<sup>th</sup>.

If anyone knows of any inspirational speakers that would be interested in presenting at the school – for parents and/or for students – you can bring forth names to Michelle Howell. The school is always interested in different presentations.

9. Adjournment – 8:00 pm.

**Next meeting:** December 10, 2018 at 6:30pm

**Henry Wise Wood High School**  
**Parent and Alumni Meeting**  
**November 12, 2018**  
**6:30pm**

In Attendance: Linda Zimmermann, Linda Farpelha, Holly Hoye, Wane Marshall, Leslie Marshall, Beverly Delion, Varslia Ladwa, Tony Barile, Michelle Howell, Janet Haegedorn, Aneta Zajdel, Ajay Kumar, Mara Andriescu, Michelle Rowan

1. **Call to Order** – 8:00pm
2. **Motion to approve Agenda** – Moved by Leslie Marshall, seconded by Linda Zimmermann. Motion carried.
3. **Motion to approve Minutes** from October, 2018 - Moved by Leslie Marshall, seconded by Linda Zimmermann. Motion carried.
4. **Treasure Report** – Ajay reported \$137,022.79 in the casino account.
5. **Casino Report** - \$66,668.51 left from the 2016 casino needs to be spent. The council decided not to wait for an extension from the AGLC. A modified “Wish List” (modified from the 2016 Wish List) was presented to council from Michelle Howell. A motion was presented by Leslie Marshall to approve \$26,668.51 for the Courtyard furniture; \$20,000.00 for Architecture and 3D Modelling Program enhancement; and \$20,000.00 for moveable lights for the main gym (pending AGLC approval which Leslie Marshall will apply with AGLC). Seconded by Linda Zimmermann. Motion carried. Quotes will be presented for the above expenditures.

Michelle Howell stated that CBE has approved \$800,000.00 for the improvement towards the courtyard. This included flooring, lighting and roof/ceiling. (\$1.2 million is needed if the tiered seating was included in the improvements, however, this has not been approved as of yet).

6. **Other business:** Ajay K. needed Janet H. to sign the AGLC annual report.
7. **Adjournment** – 8:10pm.

**Next meeting** – December 10, 2018